

**Maryland  
Transportation  
Authority**

Martin O'Malley  
Governor

Anthony Brown  
Lt. Governor

John D. Porcari  
Chairman

Peter J. Basso  
Rev. Dr. William C. Calhoun, Sr.  
Mary Beyer Halsey  
Louise P. Hoblitzell  
Richard C. Mike Lewin  
Isaac H. Marks, Sr., Esq.  
Michael J. Whitson  
Walter E. Woodford, Jr., P.E.

Ronald L. Freeland  
Executive Secretary

Geoffrey V. Kolberg, P.E.  
Chief Engineer

Engineering Division  
300 Authority Drive  
Baltimore MD 21222-2200  
410-537-7800  
410-537-7801 (fax)

Construction Division  
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Baltimore MD 21222-2200  
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410-355-7024 (TTY)  
1-888-754-0098

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www.mdtransportation  
authority.com

July 30, 2008

TO ALL PURCHASERS OF CONTRACT DOCUMENTS:

**ADDENDUM NO. 1**

RE: Contract No: KB 2124-000-002  
Engineering Building 2<sup>nd</sup> floor Interior Renovations  
300 Authority Drive,  
Francis Scott Key Bridge Facilities  
Baltimore County, Md. 21222

Gentlemen:

It is important that you acknowledge receipt of this Addendum No. 1  
on the referenced contract regardless if you will be bidding or not  
bidding.

Very truly yours,

*Geoffrey V. Kolberg*

Geoff Kolberg, P.E.

Chief Engineer

Engineering & Construction

KAD/jk

Enclosures

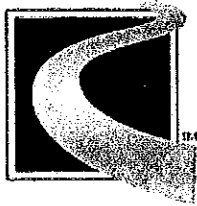
Contract No. KB 2124-000-002

This will acknowledge receipt of the attached Addendum No. 1

NAME OF COMPANY

SIGNATURE

DATE



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RE: Contract No. KB 2124-000-002  
Engineering Building 2<sup>nd</sup> floor Interior Renovations  
300 Authority Drive,  
Francis Scott Key Bridge Facilities  
Baltimore County, Md. 21222

Gentlemen:

The following changes are hereby made to the Contract Plan Sheets:

1. Plan Sheet #A102 (demolition plan); All walls to be demolished, except those in Room 221, are masonry walls.
2. Plan Sheet #A901 (frame type); All relocated existing doors will require new door frames.

The following changes have been made to the Contract Documents:

1. Enclosed are the Pre-Bid Meeting Minutes and responses to questions received as of July 30, 2008.

Very truly yours,

Geoff Kolberg, P.E.  
Chief Engineer  
Engineering & Construction

KAD/mdj

THIS ADDENDUM MUST BE ATTACHED TO THE OUTSIDE COVER OF THE PROPOSAL FORM. FAILURE TO DO SO MAY RESULT IN REJECTION OF YOUR BID.

THE ATTACHED RECEIPT MUST BE RETURNED TO THIS OFFICE. FAILURE TO RETURN THE RECEIPT MAY RESULT IN REJECTION OF YOUR BID.

## **Minutes of Meeting**

### **Pre-Bid Meeting**

**Contract No. KB-2124-000-002**

**Interior Renovations at 300 Authority Drive.  
Baltimore Co., MD 21222**

**10:00 AM Thursday July 17, 2008**

**Attendance:** See the attached Sign-In Sheet.

**Mr. Keith Duerling opened the meeting with brief project description and the following announcements:**

- 1. The bid due date is August 8, 2008. Time 12:00 Noon.**
- 2. Bid package should be placed in the bid box located on the first floor of the Engineering Building at the Francis Scott Key Bridge, 300 Authority Drive and should consist of one complete proposal book.**
- 3. The Authority does not encourage overnight delivery service. If that is done however, the bid should be delivered at least a day in advance. It will be the responsibility of the Contractor to make sure that his bid package is placed in the bid box. The outside envelope of the mailed package must clearly identify the Contract Number and mention that it is a bid package.**
- 4. These minutes will be distributed to all purchasers of bid documents and will be considered as official record of this meeting.**
- 5. Following this meeting, all questions should be in writing and be addressed to Mr. Larry Okpolor, Fax NO. (410)-537-7801. The MdTA will accept written questions until 12:00 noon, seven days prior to bid opening. Response to questions provided by the Authority will be distributed to all purchasers of bid documents.**
- 6. There is no MBE participation goal for this contract. Bidders are encouraged to utilize certified MBE Subcontractors. A list of MBE firms can be obtained by calling Ms. Meshelle Howard at (410) 537-1051. It is also available at Authority website at [www.mdt.state.us](http://www.mdt.state.us).**
- 7. It is strongly recommended that the Notice to Bidders on Page 001 be reviewed prior to submitting your bid on this contract.**

The meeting was opened to questions and comments concerning this project. The following questions were discussed and responses provided:

**Question:** What will be the start date?

**Response:** Notice to proceed will most likely take place in October or November 2008.

**Question:** Will the offices be occupied during construction?

**Response:** The office will be occupied except for the areas under construction as indicated on the phasing plans.

**Question:** Is there an area reserved for parking, storage and dumpster?

**Response:** A Dumpster may be located behind the building and arrangements will be made to leave parking spaces open for deliveries. There are parking spaces available in the employee parking lots.

**Question:** Is a construction permit required for the project?

**Response:** No permit is required.

**Question:** What type of CPM is required?

**Response:** See Specifications Section 110.

**Question:** What is the duration of the contract?

**Response:** Contract duration is 45 calendar days

**Question:** What is the minimum time between award of contract and notice to proceed?

**Response:** Approximately 30 days.

**Question:** What is the MBE requirement?

**Response:** No MBE participation is required. The lowest responsive and responsible bidder will receive the award.

**Question:** What will be the turn-around time on submittals?

**Response:** Contractor is encouraged to submit submittals prior to notice to proceed. The turn around time will be seven calendar days.

**Question:** Will contractor be allowed to remove windows for material delivery?

**Response:** Yes, but contractor will be responsible for proper reinstallation and any damage during the process.

**Question:** Can additional copies of the Plans and Specifications be provided to bidders?

**Response:** No. Additional sets must be purchased.

**Contract No. KB 2124-000-002**  
**Answers to questions received after pre-bid meeting.**

- Question:** The schedule is calling for a new door and frame for Room 316 (Conf. room). There is no Room 316. Please advise
- Response:** Room 316 is on the 3<sup>rd</sup> floor. The existing frame will remain in place and the existing door will receive tempered glass as indicated in the Type "B" door detail as shown on Plan Sheet # A 901.
- 
- Question:** The plans are showing only a portion of the ceiling being removed and replaced. However, the finish schedule is showing many rooms. Which shall I go by?
- Response:** Refer to the reflective Ceiling Plan Sheet # A 112 for locations of ceiling to be removed and replaced, in lieu of the finish schedule.
- 
- Question:** At the Reception Desk, is the installation of data outlet part of the contract?
- Response:** No.
- 
- Question:** Do we relocate security monitor?
- Response:** No.
- 
- Question:** At the Conference Room, how many floor outlets for power, data and phone?
- Response:** One power floor outlet under the conference table is required.
- 
- Question:** Are new data and telephone drops to be installed in conduit or ring and string?
- Response:** No data and phone installation required.
- 
- Question:** Are we responsible for pulling telephone and data cables?
- Response:** No.
- 
- Question:** Do we install any data/phone or electric to system furniture?
- Response:** No.
- 
- Question:** Is there any special brand and model number you would like for the 8" down light?
- Response:** No, Contractor should submit lowest wattage with highest output lights for selection.

**Question:** There is no work to be done in Rooms 212, 213, 205, 206, 214, 224, is this correct?

**Response:** Yes.

**Question:** Do existing doors get refinished?

**Response:** Yes, with wood clear polish.

**Question:** The Plans show "Laminate" cabinet, while the specification states "Cherry Finishes Wooden Cabinet". Which is correct?

**Response:** Cherry Finishes Wooden Cabinet according to the Specifications.

**Prepared By:**  \_\_\_\_\_  
Larry Okpulator

**Distribution:** All Attendees  
Purchasers of Contract Documents

**Attachment:** Sign In Sheet

List of purchasers of Contract Documents

# PRE-BID MEETING

Contract No.

KB 2124 - 000 - 002

07/17/08

300 Authority Drive

Name

Affiliation

Telephone #

LARRY DEPULO

MDTA

(410) 537-7818

Keith Duerling

"

410-537-7830

James Hammett

Totally Custom

717-642-5116

RODGER C. JANSSEN

MDTA

410-663-2014

Mike Andrews

Andrews Const.

410-591-3202

Total Site Contractors, Inc. 410-536-1077

LISA Miller

Alisha Wright

MDTA

410-537-7812

Bill Nelson

Bronson Const

410 360 8587

Wm Jerry Werskoff

MODERD Construct

410-692-9688

ALEX VALENZUELA

JAY, LLC.

240.501.7059.

Lee Garrigan

mdta

410-663-0095

A.L. Ingram Const.

A.L. Ingram Const

410-808-4214

Duane Boswel

P&D Unlimited Inc

410-768-5400

Paul Valle

PD Valle Electric

410-592 7080

Andrew Todtz

Hawkeye Construction

410-752-9266

NICHOLAS ROSANO

Rosewood Construction LLC

240-398-8920

Juan Flores

OUF Contractors

301-937-5227

Linda Mcbill

MDTA

410-537 7814

William Kirk

MDTA

410-537 7813

# PRE-BID MEETING

Contract No.

KB 2124 - 000 - 002

07/17/08

300 Authority Drive

Name

Affiliation

Telephone #

Muhammad Khan  
Fahresh

Tasneer Construction  
Inc

703-944-6225

Ben Mondell

MDTA

410-537-7311

Ike I Okoro Sr

C&N ASSOCIATES, LLC

(703) 461-5713

Doug Hutcheson

MDTA

410 537-7825

Vaughn/Roy

Arise Construction LLC

(301) 780-3914